

	<b>GEORGIA DIVISION OF FAMILY AND CHILDREN SERVICES MEDICAID POLICY MANUAL</b>			
	<b>Chapter:</b>	<b>Case Management</b>	<b>Effective Date:</b>	<b>June 2021</b>
	<b>Policy Title:</b>	<b>PeachCare for Kids® Medicaid Referral Applications</b>		
	<b>Policy Number:</b>	<b>2718</b>	<b>Previous Policy Update:</b>	<b>MT 49</b>

## REQUIREMENTS

MAXIMUS will refer\* applications for PeachCare for Kids that are potentially Medicaid eligible to DFCS for review.

\*These referrals are now obsolete since the implementation of Georgia Gateway eligibility system which integrated PeachCare for Kids and Medicaid COAs February 1, 2017.

## BASIC CONSIDERATIONS

MAXIMUS reviews applications and either enrolls the applicant in PCK or makes a referral to DFCS to determine Medicaid eligibility. Referrals to DFCS are called “Medicaid referral applications”.

Any applicant who is Medicaid eligible is not eligible for PeachCare for Kids.

The RSM Project is responsible for screening all Medicaid referral applications for related cases in any program. Medicaid referral applications with related cases are forwarded to the appropriate county DFCS for an eligibility determination. All other Medicaid referral applications have eligibility determined by the RSM Project.

The disposition of the Medicaid referral application must be reported back to MAXIMUS.

VIDA is the internet-based system MAXIMUS utilizes to process PeachCare for Kids® applications. The RSM Project also uses the system to retrieve and resolve Medicaid referral application work, and request and update information for applicants. County DFCS offices do not have access to this system.

**PROCEDURES****RSM Project Responsibility**

The RSM Project receives Medicaid referral applications from MAXIMUS on a daily basis via an excel spreadsheet. This manual process is implemented until the electronic process from VIDA to COMPASS is executed. Each Medicaid referral application will consist of an application from the PCK VIDA system. The application will be date stamped by RSM Project with the “create date” found on the VIDA screen. This date should be used as the application date.

MAXIMUS will complete verification of all income on Medicaid referral applications before they are sent back to the RSM Project. Income reported on the Medicaid referral applications has been verified by PeachCare for Kids®. Income received from PeachCare for Kids® is acceptable for determining Medicaid eligibility. No further verification is required unless questionable. If DFCS has verification that is more current than what is provided with the application, the most current verification should be used. All available electronic data sources should be used to verify income. Refer to Section 2051, Verification.

RSM Team staff will screen Medicaid referral applications for applicants who are active/pending in other cases, including TANF, Food Stamp and Medicaid cases. RSM Project staff will complete Medicaid referral applications that have active Family Medicaid cases in county offices. Those Medicaid referral applications that have active/pending TANF, Food Stamp, or ABD cases are forwarded to the appropriate county DFCS office for disposition. All other Medicaid referral applications are registered and an eligibility determination made by the RSM Team staff.

The Medicaid determination, approval or denial, is entered into the MAXIMUS system by RSM Team staff. This is called the “report back”. During the report back process, RSM staff can update income information. Other changes must be submitted by using the PeachCare Report Back Form.

**County DFCS Responsibility**

The county DFCS will receive a Medicaid referral application when one or more applicants listed have an active/pending case assigned to their county.

DFCS will receive the Medicaid referral application along with a STAT screen with notations regarding actions to be reviewed. Income reported on the Medicaid referral applications has been verified by PeachCare for Kids®. Income verification received from PeachCare for Kids is acceptable for determining Medicaid eligibility. No further verification is required unless questionable. If DFCS has verification that is more current than what is provided with the Medicaid referral application, the most current verification should be used. All available electronic data sources should be used to verify income. Refer to Section 2051, Verification.

The application date is the date stamp on the application from the PCK VIDA system.

The DFCS worker will review for eligibility:

<b>Procedures (cont.)</b>
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**County DFCS Responsibility (cont.)**

- If the Medicaid referral application contains applicants in a related active/pending FS/TANF case, an add-a-program for Medicaid must be processed. Documentation of CMD procedures is required for each applicant(s) not approved.
- If the applicant(s) are included in a related active/pending Medicaid case, DFCS must review each applicant(s) for eligibility considering all classes of assistance. Documentation of the CMD is required.
- Upon completion of the eligibility determination for all Medicaid referral applications, DFCS must submit a PeachCare Report Back Form in order to notify PCK of the action taken on the Medicaid referral application.

Information that must be updated/corrected in MAXIMUS to make the child eligible for PCK should be reported on the Report Back Form as well:

- income updates
- child care updates
- name corrections
- SSN corrections
- Household composition corrections.

Completed PeachCare Report Back Forms should be sent to:  
rsmclientservices@policy-studies.com and cc:  
ndaniel@dch.ga.gov.